

EMERGENCY SOCIAL SERVICES ASSOCIATION OF BRITISH COLUMBIA

2008 AGM Minutes

20th Annual General Meeting

Tuesday, November 25, 2008 ~ 5:00 pm

Sheraton Wall Centre, Vancouver BC

The Annual Report is a separate document, which is available via the ESSA office at 604-435-1442 or 1-800-910-ESSA or info@essa.ca.

Attendance

ESSA BOARD	
President	Bernadette Woit
Vice President	Suzanne MacKinnon
Treasurer	Debbie Schachter
Secretary	Lise Anne Pierce
Director	Jackie Kloosterboer
Director	Marijke Edmondson
Director	Ingrid Mravunac
Director	Joyce McLeod
ESSA STAFF	
Executive Director	Janine Aussem
ADDITIONAL ATTENDEES	
Heather Lyle – Corporation of Delta	Larry Pearce
Laurie Pearce	Rob Johns – Victoria / Esquimalt
Sally Pollock	Colleen Vaughan - JIBC
Sarah Wareing - JIBC	Bill Andrews
Doreen Myers	Maggie Grant - JIBC
Kerry Evans - ESSA	Lynne Powells
Brenda Fox – ESS Office	Dave Scott – ESS Office
Cam Filmer – PEP Executive Director	Laurel Exner – District of Mission
Cheryl Lalonde – City of Port Coquitlam	Rachel Minger – Burns Lake
Crystal Ironside – District of Tofino	Jani Thomas – RD Nanaimo
Andrea Bonkowski – RD Nanaimo	Mike Andrews - PEP
Lisa – Lions Bay	Karen Miller – Red Cross
Katheryn Willy	Bob McLeod – Kitimat
Bob Dendoff – Qualicum/Parksville	Sue Saunders
Elizabeth Thomson	Eva – North Shore
Andrew Wilson	Ivan Carlson
Bev Stenning	Debbie Preston - Langford

Regrets

ESSA BOARD	
Director	Elaine Balul
Director	Shawn Scotchman
Director	Moira McCulloch

1. INTRODUCTIONS & WELCOME

Board of Directors & Office Staff

Janine Aussem, ESSA Executive Director addressed the room and welcomed everyone behalf of the ESSA Board of Directors. She then turned the floor over to Bernadette Voit, ESSA President, who facilitated the remainder of the meeting. Bernadette introduced the current Board of Directors that were present.

Special Guests

Bernadette called attention to some special guests in the room: Ivan Carlson, a founding person of ESSA who spoke a bit about the history of how ESSA came to be; past board members such as: Sally Pollock, Bill Andrews, Colleen Vaughan Laurie Pearce, and Doreen Myers; past ESSA Presidents: Heather Lyle, Rob Johns, and Larry Pearce; and some other supporters of ESSA: Maggie Grant, Dave Scott, Lynne Powells, Brenda Fox, Cam Filmer, and Sarah Waering.

Cam Filmer, Executive Director, PEP

On behalf of the Minister John VanDongen, who was unable to attend the meeting but is very proud of ESSA's success and is well aware of the role ESSA plays and sends his best regards, Cam Filmer congratulated ESSA on celebrating 20 years. Looking at the past and present ESSA board members, these have become some of the best in the country for ESS but are also leaders in Emergency Management. Cam presented a plaque to ESSA to acknowledge 20 years of excellence.

2. ADOPTION OF 2007 ANNUAL GENERAL MEETING MINUTES

Motion: That the minutes of the 2007 ESSA Annual General Meeting be adopted as presented.

Moved: Bill Andrews /Seconded: Bernadette Voit ~ All in favour: CARRIED.

3. REPORTS

Presidents Report – Bernadette Voit

Bernadette Voit's official report is in the Annual Report. Further to her official report, Bernadette emphasized that 20 years of a volunteer run organization is a really great success that continues to grow and thrive. There have been some changes implemented over the past year: ESS supplies are now ordered through ESSA, the new Provincial Advisory Forum, lots of strategic planning, and invited everyone in the room to attend the 2009 ESSA conference in Williams Lake on May 30th, 2009.

Executive Directors Report – Janine Aussem

Janine Aussem's official report is in the Annual Report. Further to her official report, Janine remarked on how great it was to see such a large attendance at the AGM, and even more wonderful to see all the representation from beyond the Lower Mainland. It has been a major focus to make sure that ESSA is touching base with everyone in the province. The advisory forum has been very motivating and it is great to be able to have the face-to-face interactions. The newsletter is one of the best connections the volunteers have between communities and is a great way to demonstrate pride in ESS in BC. The online forum, developed by Rob Johns, was the catalyst for ESSA to move forward on the 'desire to

share' notion. Although the forum has not taken off as expected, it has allowed for moving forward on each others learning and experience. Janine thanked many people as you can read in the annual report.

Treasurer's Report – Debbie Schachter

Debbie Schachter's official report is in the Annual Report. In addition to the information in the official report, Debbie wished to thank and acknowledge the gaming commission and the Provincial Emergency Program. ESSA continues to be fiscally responsible. Last year ESSA saw a loss of \$18,000 in comparison to the \$14,000 the previous year. ESSA continues to provided their main services: cost-share program, seminars, website, and newsletter. The expenses are breaking even and the board has further reduced costs by eliminating office space and the downsizing of staff. The floor was opened to questions.

Question: Laurie Pearce queries if the overhead charges seen in the financial reports are primarily salary. The answer is yes, plus some office expenses.

Motion: That the financial statements for the fiscal year-ending March 31, 2008 be adopted as presented.

Moved: Marijke Edmondson/ **Seconded:** Suzanne MacKinnon ~ All in favour: CARRIED.

4. ELECTION OF OFFICERS

Bernadette Woit began by explaining the procedure and the commitment required as a board member. She further stated the following directors are up for election and seeking nomination: Bernadette Woit, Elaine Balul, and Joyce McLeod.

Four directors have finished their terms and will be moving on: Debbie Schachter, Moira McCollough, Ingrid Mravunac, and Shawn Scotchman.

Four directors have just completed their first of a two year term and will continue on: Susanne MacKinnon, Lise Anne Pierce, Jackie Kloosterboer, and Marijke Edmondson.

The floor was opened up for further nominations and the following names were put forward: Elizabeth Thomson (nominated by Jackie Kloosterboer), Cheryl Lalonde (nominated by Suzanne MacKinnon), Andrew Wilson (nominated by Marijke Edmondson), and Bernadette, Elaine, and Joyce received nominations also from Jarijke Edmondson.

Everyone nominated agreed to stand. Bernadette Woit called for nominations a second and a third time. No further nominations were put forward. Nominations were closed and all previous directors nominated were accepted by acclamation. Terms and positions of each director will be sorted out at a future meeting.

5. PRESENTATIONS

Brenda Fox – Certificate of Recognition

Brenda Fox, current Manager, Training & Volunteer Programs at PEP, will retire at the end of November, 2008. ESSA presented Brenda with a certificate of excellence to thank and demonstrate our appreciation for all her hard work and wish hear all the best in her retirement. Brenda commented that it was a difficult decision to retire but she will definitely keep in touch.

Sally Pollock – ESS Lifetime Achievement Award

As a founding member of ESSA, who has played an integral role at bridging the JIBC and ESS/PEP together, Sally was presented with the first ever ESS Lifetime Achievement award from ESSA. Sally was presented with a first nations sterling silver bracelet with a raven carving to represent respect, knowledge, and prestige. Sally remarked that ESS is a personal passion of hers and that she has chosen to stay involved, even in her retirement.

Past ESSA Presidents – Lifetime Honourary Membership

The five past presidents: Ian Change (not present), Heather Lyle, Larry Pearce, Bryan Larrabee (not present), and Rob Johns were presented with lifetime memberships to ESSA as a thank you to their visionary roles in ESSA.

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:30 pm.