

October 28, 2008

ESSA Advisory Forum Conference Call Notes

On Call: Ruth Manning, Laurel Exner, Deanna Selver, Rita Meerdink McBride, Audrey MacDonald, Janine Aussem

Regrets: Jeff Norburn, Joyce McLeod, Elaine Balul

Janine suggested that the agenda for the conference call focus on the agenda for the next in person meeting and coordination of travel arrangements/accommodations to that meeting.

Janine also mentioned feeling that the momentum of the advisory forum seems to have stalled somewhat since the meeting in Squamish. The group shared their thoughts

Suggestions included:

- summer got in the way
- a visual format for what the committees need to do to move the projects forward
- a goal/end result is needed
- need to identify what is the Question that we should be pursuing
- we need to establish a game plan
- suggestion to bring someone specialized in goal setting to the next meeting
- provide some documentation on goal setting to the membership prior to the meeting
- review objectives of the Advisory Forum

General comments:

- Some regions have strong support from PEP staff/regional managers
- Interesting that PEP has increased their ESS interest of late
- The ESS Survey could result in some changes to ESS

PEP Involvement

- PEP/Dave Scott has in the past, suggested that he would like to attend the Advisory forum.
- Should PEP be invited to participate in any way at the next Advisory Forum meeting?
- Suggested that Dave Scott or Bob Kennedy could attend the last 15 minutes of the meeting to hear about the work of the day
- When this issue was raised months ago, the membership suggested that the Advisory Forum needs to 'find its legs' prior to involving other agencies/PEP in the agenda of the meetings
- Janine to send out request to the membership to see if/how PEP might be involved.

In person Meeting agenda suggestions (combined w/comments from last conference call)

Whole group together, Re cap by committee chairs on what their committee was created to address, break out meetings, present back to the group their progress, conclude w/ action plan/specific goals to address

Whole group/Review of Objectives of Advisory Forum/Review reasons for establishment of the Committees (60 minutes) – goal setting

Committee work (60-90 Minutes)

Whole group review (60 minutes)

Next Steps (60 minutes)

Networking/Team building/Get to know you activity-fun

To Do:

Janine to send out minutes, agenda, contact all members re: travel/accommodation arrangements for the meeting and question re: PEP

Date for next Advisory Forum meeting

Friday, November 28 - 9:30AM-4:00PM

Richmond City Hall

5599 Lynas Lane

Richmond BC

Next Conference Call Date

Tuesday, January 27 @ 7:00PM - Call in: 1-866-596-5278 ID # 1965705