

**ESSA Annual General Meeting
Wednesday, November 21, 2007
18:00hrs
Sheraton Wall Center**

Board Members in Attendance:

Rob Johns	Shawn Scotchman
Bernadette Voit	Diana Krimmer
Bryan Larrabee	Ingrid Mravunac
Debbie Schachter	Susanne MacKinnon
Janine Aussem, Executive Director	

1. Introductions:

ESSA president, Rob Johns extended a warm welcome to everyone in attendance acknowledging and introducing ESSA's Board of Directors and Executive Director along with special guests: Lise-Anne Pierce & Sonia Ruthe representing the Red Cross
Ray Fisher from St. John Ambulance
Janet Andrews, former ESSA Regional Rep for many years
Brenda Fox, Clare Fletcher and Dave Scott from PEP

Rob indicated that ESSA has had a high turn over of Board members this year and would like to acknowledge those that did serve on the Board this past year. Bill Andrews, Colleen Vaughan, Larry and Laurie Pearce were all long time members that contributed enormously to the success of ESSA. Although Steven Buchanan only served on the Board for one year he brought a wealth of expertise with his accounting background which was greatly appreciated

2. Adoption of 2006 AGM Minutes:

Motion that the minutes of the 2006 ESSA Annual General Meeting be adopted as presented.
Moved Bill Andrews / Seconded Bernadette Voit. Carried

3. Reports:

In addition to ***President's Report*** in 2007 Annual Report –
ESSA is truly alive and well delivering services, even though we have lost our primary funder. We have had discussions regarding an ESSA sponsored ESS Advisory Council in which ESSA and PEP are very excited. Stay tuned.

As reflected in the ***Treasurer's Report*** in 2007 Annual Report –
ESSA realized a loss for the end of the year, but continues to provide contributions to membership such as the one-day Conference and also the Cost Sharing Program.

Motion to accept the Financial Statements for the fiscal year ending March 31, 2007.
Moved Marijke Edmondson / Seconded Shawn Scotchman. Carried

Along with the ***Executive Director's Report*** in 2007 Annual Report –
The 2008 conference will be held on April 5th in Squamish, with the theme being "Community Strength." We continue to look for sponsorship using our "top notch" conference as the vehicle to show we are active in the emergency preparedness world. The ESS Advisory Council should be formed by then and will meet on April 4th, again in Squamish.
Dollars still available through the Cost Share Program for any member communities that have not already applied.

4. Election of Officers:

Bryan Larrabee explained the procedure, indicating that ESSA has 7 members on the Board at present but looking to expand to 12. The commitment is once a month to attend a Board Meeting in person or by teleconference. At times there may be special committees formed of which each member is expected to participate in some way. Support Agencies and PEP are welcome to join the Board. Basically, anyone that supports what ESSA is, or others with specialized talents such as accounting knowledge are encouraged to come forward. Each member is expected to serve a term of two years. **Reminder:** Serving on the Board is 100% on a volunteer basis; no compensation for travel, long distance phone calls, etc. Bryan indicated an impressive list of previous members, in all areas of expertise, that have served on the Board

Bryan stated that along with himself, Diana Krimmer would be resigning from the Board effective this year after the AGM. (Debbie Schachter was nominated and accepted during 2006 Annual General Meeting, therefore is the only member that is not up for election this year.)

Bryan opened the floor for nominations with the following names put forward and accepted:

Jackie Kloosterboerg
Laurie Kinsman
Marijke Edmondson
Lise-Anne Pierce
Shawn Scotchman
Moir McCulloch
Bernadette Voit
Rob Johns
Suzanne McKinnon
Ingrid Mravunac

Nominations were called a second time with acknowledgement of the above that they would stand. With no further nominations, the new Board was accepted by acclamation, which would be the above mentioned plus Debbie Schachter.

5. Presentations:

On behalf of ESSA, Diana Krimmer and Bryan Larrabee were recognized by Rob Johns for their contribution to ESSA. Diana with seven years and Bryan with twelve years of dedication will be missed.

6. Other Business:

Kerry Evans, ESSA's Executive Director is on maternity leave. Janine Aussem is filling in with a wealth of skills, hands on experience, and contacts in the ESS world.

One of ESSA's pillars is to share information. With the online forum you have the opportunity of sharing and learning from others. To date this has been under utilized, but we are hoping more people will learn of the availability to this tool and take advantage of the discussion board.

2008 ESSA Conference will be affordable. Again this year a shuttle will be provided at the Ferry terminal and the Airport.

Bill Andrews reminds that for the minimal cost of \$25 a year for a private membership, you show your support for ESSA and encourages everyone to sign up.

7. Adjournment:

With closing remarks from Rob Johns, President of ESSA, Rob thanked all those that came forward as the new Board. There being no further business to discuss, the meeting was adjourned at 19:35.

Motion to adjourn meeting.

Moved Bernadette Voit / Seconded Lise-Anne Pierce. Carried