



ESSA Board of Directors Meeting Minutes

Wednesday, March 24, 2010 @ 7:00 pm
Conference Call - 604-899-4310 code: 5870531

Attended: Janine Aussem, Bernadette Voit, Cheryl Lalonde, Andrew Wilson, Sven Braune, Ieva Cornford, Brigitte Prochaska

Regrets: Jackie Kloosterboer, Elizabeth Thomson, Elaine Balul

1. Approval of Previous Minutes

Motion 2010-03-24 (01) - Approval of the minutes of the March 2010 Board Meeting. Bernadette Voit, Sven Braun. M/S/C. Approved.

2. President's Report

Emergency Management British Columbia (EMBC) is the new official name which PEP will be absorbed into in the upcoming months. Bernadette and Janine were involved in a conference call with some of the EMBC staff and the focus included re-organization of the EMBC. This was followed by a discussion on what the EMBC re-organization may mean to the ESS Community and Emergency Management in general.

3. Treasurer's Report

Andrew Wilson (Treasurer) will be sending out the budget electronically for the last draft comment within 1 week. People will have 72 hours to comment. Once approved, the final version will be distributed by the end of the month. The budget was voted on via email. **Motion 2010-03-24 (02)** - Motion to accept the 2010-11 Budget. Bernadette Voit, Elizabeth Thomson. M/S/C. Approved.

4. Staff Report

- a. **National Municipal ESS Network** - The memberships are down slightly. Janine is currently working on a renewal of the agreement ESSA has with NMESN for administrative support services.
- b. **Advisory Forum** - The Advisory Forum members are busy working on their plenary session (ESS Toolkit) for the Conference.
- c. **2010 Memberships** - Janine will talk to some non-renewing members to determine why they may not be renewing their membership.
- d. **Newsletter** - Please consider providing comment to the editorial section of the newsletter or passing the idea along to others in the field for comment. Janine and Kerry to address the lack of date/edition on the newsletter and incorporate the website onto the front page of the newsletter for upcoming issues.
- e. **ESSA Conference** - The registrations are coming in. Suggestion for the conference: A sharing session on what is ESSA, what would you like from ESSA, etc. This could be part of the social event on the Friday night. Review what ESSA has gone through over the last few years. This session would need a strong moderator. JIBC has offered their service at the conference for videography. Video sessions, interviews, etc. could go on the ESSA website and/or on YouTube, please provide your thoughts on this idea to Janine

via email. Could this be something we can utilize to support small communities by videoing the conference and distributing the sessions on cd?

f. **Fundraising Goal** - \$10,000 for operational costs.

g. **Website** - Please go onto the online forum to make comments and start discussions.

5. New Business

a. Suggestion: Take 30 minutes per meeting to review/pick apart a program to increase the knowledge/understanding for Board Members about ESSA's programs.

b. Importance of exercising plans - how to coordinate plans, exercises and training.

6. Next Meeting Date: The next meeting will be on Wednesday, April 28, 2010 @ E-Comm.