



National Municipal ESS Network

April 7, 2009

11:30PST/2:30EST

Participants: **Kerry Evans (ESSA), Janine Aussem (ESSA), Wendy Hayko (York), Jackie Kloosterboer (Vancouver), John Webb (CESSD & Nova Scotia), Don Shropshire (Red Cross)**

Agenda:

- February meeting minutes review
- Vancouver meeting review
- Deliverables/Action Plan Discussion
- Newsletter
- Round Table
- Other Business
- Next Call time/date

February Conference Call Meeting Minutes Review

There were no questions or concerns arising from a review of the February conference call meeting minutes, and it was agreed to accept them as presented.

March Vancouver in-person Meeting Review

- The March meeting was held in-person in March 24-25.
- New NESSN name: National Municipal ESS Network
- Highlights of the meeting:
 - Positive meeting with CESSD group
 - A lot of clarification about what the NMESSN is and isn't
 - Brainstormed some action items. Sitting with the executives right now and will be distributed into "major tasks" groups
 - Level of detail included in the Personal Services Manual was discussed. Right now it is in Carmen's hands and based on the input the next draft will be distributed shortly, within a couple months
 - Tour of Justice Institute
 - Joint meeting with all the groups
- Re-elected and created new positions
 - Elaine Smyer & Steve LaRochelle
 - No treasurer needed at this time
 - Academic liaison – Sara Walsh of Victoria
 - Secretary – Wendy Hayko of York Region
 - Newsletter editor – Pauline Hopley
 - West Coast rep – Sara Walsh
 - Mid West – Sheila Brantnall
 - Central ON – Vacant
 - North – Vacant
 - Atlantic - Vacant



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Deliverables/Action Plan Discussion

- At this point, the brainstorming ideas have been put into a list and the executives will look at primary categories and suggest an action plan of the upcoming year. Janine will request that they have something ready for the May conference call.

Newsletter

- Kerry is available to get started on the next newsletter
- Vulnerable populations follow-up article has been provided for the June issue
- Jackie can contribute an article within 2 weeks, with photos, on their Vancouver exercise
- It was suggested that members of the network take on providing an article from their region; idea is that this could be set & rotating
- Ask people to send in useful links (post this in the newsletter)
- Will be ready before summer and after summer (possible of June & September)
- Jackie suggested for EP and others suggested after EP to be able to include information from EP week
- Title block for newsletter: Would like the NMESSN larger under the ESS Connections so people know who is involved
- Support organizations (i.e. Red Cross) should feel welcome to supply articles as well

Round Table

- Website: Under development. Janine has sent out an email to the NMESSN group asking for feedback on how they would like to see it displayed. At this point it's all up for creation so please send your ideas to Janine. Goal to have the new ESSA site prepared for May 1, and it is hoped to have all the information for NMESSN to include for that timeline.
- Membership: Right now there are fewer than 20 members. The information emails get distributed to a much larger group but it needs to be officially decided on what capacity we will reach out to non-members. At what point to we stop sending out information, such as minutes etc to non-members. The premise of the network was to be able to distribute to everyone, members or not. The executive should make a decision to put forward to make a decision to act on by September.
- CESSD meeting: They had their monthly conference call last week and Kathy Bullock is the new chair, and will be contacting Janine. At the table there are a lot of the groups across the country that are provincial-based but not everyone is on the same page. There are many different challenges. Some groups decided that they don't wish to support the NMESSN but the idea was that information sharing is still a notion that they are interested in. It is important for NMESSN to understand where CESSD is at to be able to address our terms of reference and to make changes and clarifications. This network's premise of information sharing is still something that everyone supports.
- ESSA:
 - Conference will be in Williams Lake on May 30, 2009
 - ESSA will now be funding all the core training across the province which puts them in a close relationship with the JIBC and government in terms of providing training
- YORK (Wendy Hayko)
 - May 6 – An open exercise is going to be held and the idea is to invite everyone in the community to attend. When they arrive they will get a stamp book to visit 6 stations and find out what their responsibilities would be before they arrived at a reception centre. Essentially they will be informed on how to prepare for an evacuation. If they go to 4 of 6 stations they will get a hot



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meal (provided by salvation army) which is the same as what would be served at a RC. This event will be promoting EP week and serve as in informational exercise for the community. There won't be actual processing of any requests (lodging etc) except for registration. Red Cross will be assisting for the registration process.

- Wendy will provide an article on this event for the next newsletter
- Council of Emergency Volunteer Sector Directors (Don Shropshire)
 - Launched of website (www.readyforcrisis.ca) which includes tools to prepare for disasters. If organizations can get organized to provide community support, such as meals on wheels etc. In addition to the tools on websites, workshops have been moving around and the feedback has been great.
 - A series of collaborative efforts. This project is a legacy piece as funding is slim.

Other Business

- Reschedule conference call for the following week due to EP Week. Janine will find out if the line is available on May 12 at the same time.

Next Conference Call:

Date TBA – 11:30AM PST/2:30PM EST

Conference Call Coordinates:

1-866-646-2080

Participant code: 9416764